



**Special Permission 2014  
APPLICATION**

**INSTRUCTIONS**

This form is for students in degrees administered by the Faculty of Science who are seeking:

- Permission to enrol in a unit of study without having completed pre- or co-requisite or other qualifying unit/s
- Other reasonable permission as required by individual circumstance. Please specify in Section C.

1. Fill in sections A, B, C and E.
2. Take the form to the relevant unit of study/ programme coordinator who must complete section D.
3. Lodge the completed form at:

**Faculty of Science Information Office**  
**Level 2, Carlaw Building**  
**Hours: Mon-Thurs 10am-4pm, Fri 10am-1pm**

**A: STUDENT DETAILS**

Family name: \_\_\_\_\_ Given name: \_\_\_\_\_  
SID: \_\_\_\_\_ Telephone: \_\_\_\_\_ Uni Email: \_\_\_\_\_  
I am:  Local OR  International

**B: DEGREE DETAILS**

I am:  Continuing Undergraduate student in the following degree: \_\_\_\_\_  
 Continuing Postgraduate student in the following degree: \_\_\_\_\_

**C: UNITS OF STUDY DETAILS**

I wish to add the following unit/s of study:

UoS Code	Unit of Study Name	Semester

Reason/s why Special Permission is required: \_\_\_\_\_  
\_\_\_\_\_

**D: DEPARTMENT APPROVAL**

I am the coordinator of the elected unit/s and approve the student's enrolment in the unit/s.

Comment/s (Optional): \_\_\_\_\_

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**E: STUDENT DECLARATION**

**The Faculty CANNOT vary your enrolment without this declaration:**

- I am enrolled in a degree in the Faculty of Science
- I authorise the Faculty of Science to vary the elected units of study on my enrolment

Signed: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Please take note of the following final dates for adding, withdrawing and discontinuing units of study:

<b>SEMESTER 1, 2014:</b>	
Last day to ADD a unit	Friday 14 March, 1pm
Last day to WITHDRAW from a unit (Semester 1 census date)	Monday 31 March
Last day to Discontinue Not Fail (DNF)	Thursday 17 April, 4pm (TBC)
Last day to Discontinue (DF)	Friday 6 June, 1pm
<b>SEMESTER 2, 2014:</b>	
Last day to ADD a unit	Friday 8 August, 1pm
Last day to WITHDRAW from a unit (Semester 2 census date)	Sunday 31 August
Last day to Discontinue Not Fail (DNF)	Friday 12 September, 1pm
Last day to Discontinue (DF)	Friday 31 October, 1pm